

Double Horn Creek Water Supply Corporation

Minutes of Meeting of Board of Directors
7:00 PM at 103 Vista View Trail, Spicewood, TX
March 26, 2019

1. Meeting called to order @ 7:04 p.m.

Attendees:

Curtis Raetz, President
Less Shroyer, Vice President
Pilar Chiodo, Secretary / Treasurer
Dave Johnson, Director
Mark Tays, SUS

2. Summary of meeting notice published

Distribution of the February 27 meeting draft minutes

Motion to approve by and 2nd by, all approved

3. Operator's report

Disaster recovery planning update

No update as Brent Taylor did not attend the meeting

Update on DGRA consulting contract for engineering study of future water demand and sourcing options (final report if available)

DGRA is about 50% complete. Report is expected very soon

Operations discussion/update

Fire hydrant flow

Black Fire Hydrant at Vista View Gate does not flow through PCP meter and is not contributing to high water bills. Lafayette will call PCP to discuss

Well #2 fence repair

Fence has been installed and is being scheduled for stain

4. Drought contingency monitoring

All Levels are good. A rainfall column was added to the worksheet and will be recorded from Glen Zoerner's measurements at his property in Section 3

5. Financial and business operations review

Check signed for services and suppliers

Bank Statements, Income Statement and Balance Sheet reviewed

Director's and SUS end-of-month (EOM) reports reviewed

2018 990 Filed electronically with IRS by Tabor & Burnett

6. Discussion: Conflict of interest policy

Les to make changes and circulate to board members

7. Discussion: Late pay notice process

Continued to next board meeting

8. Member and public comments

None

9. Other business properly brought before the meeting

Action Items

Curtis – Contact PCP and offer 1 time/year offset for December Billing

Dave- Call PEC and get late payment benchmark/template

Jim – Verbiage for late payment letter

Layfette – Call account 116 regarding late payment balance

Les – make changes to conflict of interest and circulate to board members

10. Set next meeting date

Tuesday, April 23rd, 2019 @ 7:00 pm

11. Adjourn 8:15 PM