

Double Horn Creek Water Supply Corporation

Spicewood Community Center
7901 CR 404, Spicewood, TX 78669
Minutes of Annual Membership Meeting
January 18, 2020

- 1) Call to order at 10:25 a.m.
- 2) Introduction of Current Board Members and Others
 - a. Curtis Raetz, President
 - b. Les Shroyer, Vice President
 - c. Pilar Chiodo, Secretary/Treasurer
 - d. Jim Millard, outgoing board member/director
 - e. Brent Taylor, owner and proprietor of Spicewood Utility Services (SUS).
- 3) Minutes for 2019 annual meeting reviewed and approved.
 - a. Motion by Les Shroyer
 - b. 2nd by Bernd Luhrs
- 4) 2019 Annual Review
 - a. Infrastructure
 - i. Network of 3 production wells providing members 8.13 million gallons in 2019. Can sustain normal current demand with any two wells.
 - ii. Engaged Don G. Rauschuber & Associates, Inc. to evaluate existing and future water capacity. Conclusion was that our network of 3 wells provides sufficient capacity for a buildout of 190-200 households under current consumption patterns. Full report posted on DHCWSC.ORG website: *2019 Evaluation of Existing and Potential Water Sources.pdf*.
 - iii. Created well depth monitoring “stoplight” chart to record monthly well depth and local rainfall.
 - iv. Discussed risk of drought conditions and current water usage; indicated that water consumption of 10,000 gallons/month is excessive and these households need to cut back.
 - v. Disaster recovery planning process continues.
 - vi. TCEQ approved the use of blended polyphosphate chemical feed system for Well #1 which resulted in significant savings in filter expense.
 - b. Business Operations
 - i. Strengthened relationship with Taber & Burnett P.C. for bookkeeping services.
 - ii. Renewed Spicewood Utility Services (SUS) contract and enhanced their administrative support.
 - iii. Implemented Conflict of Interest Policy due to the complexities of the HOA, City of Double Horn, and DHCWSC relationships.
- 5) 2020 Plans
 - a. Business and Operations Practices

- i. DHCWSC was victim of check fraud in December 2019. Board to discuss how to prevent this in the future. Note: The bank will refund 100% of the fraudulent withdrawals.
 - ii. DHCWSC will shop for competitive quotes from additional insurance carriers.
 - iii. Request to members to ensure contact information on record is up to date.
 - iv. Proposal of special project to install fire protection water storage tank(s).
 - b. Debt Servicing
 - i. Currently have \$216,000 long-term debt remaining at 0% interest requiring an annual payment of \$8000.
 - c. Special Project: Fire Protection Water Storage Tank(s)
 - i. Our water system produces at most 235 gallons/minute at 60 psi. This is not practical for fighting fires and installing fire hydrants is not possible.
 - ii. Our nearest fire hydrant is at the Spicewood Elementary School.
 - iii. Spicewood Volunteer Fire Department would bring 2000 gallons of water.
 - iv. Biggest risk is brush fire, and responders are likely to be out of water within 15 minutes.
 - v. Board is proposing Fire Protection Water Storage Tank(s).
 - vi. Cost/Funding: DHCWSC reserve funds. Will also solicit partners, but can implement 1 or 2 tanks without partners. This is a multi-year effort, and DHCWSC is committing to one year, one or two tanks.
 - vii. This water would be made available to all firefighting community in the area.
 - viii. Discussed tanks, storage capacity. Objective would be a water tank system with a total of 120,000 gallons (1000 GPM for 2 hours).

6) Board and Member Actions

- a. Jim Millard stepping down from his position to pursue other interests.
- b. Curtis Raetz has agreed to stay the board for two more years.
- c. By Resolution, unopposed board members are seated: Curtis Raetz, Harry Brunner, Roger Trejo.
- d. Resolution to be accepted at the next board of directors meeting on January 28th, 2020.

7) Financial review

- a. Reserve Account Balance of \$158,807.26
- b. Operation Account Balance of \$53,480.73

8) Questions and other business brought before the meeting.

- a. How do you fill the fire protection water storage tanks? The water plant flushes water through the system. Possible to use some flush water to fill the tank(s) if it is feasible to do so. Primarily driven by location of tank.
- b. Have we considered rainwater collection? Yes, if it is pragmatic to do this we will do so.
- c. Does the water in the tank get filtered or does it stay stagnant? Intention is to fill the tank once and then chemically treating the water as necessary. Would also consider flushing the tanks and refilling as necessary.
- d. Brent Taylor commented that SUS deals with a lot of boards, and this is the most professional and forward-looking board that SUS deals with.

- e. Les Shroyer solicited member response to the water tank project. The project was enthusiastically received by the members in attendance.
- f. Jim Millard mentioned that the Fire Marshall has indicated that the current water supply by Spicewood Elementary might go away due to new development.
- g. Will the tanks benefit our insurance? There is a potential for improving the ISO rating. Double Horn is currently at an ISO 10 (worst rating). There is no guarantee of an ISO rating improvement.
- h. Do tanks have to have special connectors for the fire tanks to connect to and does having your own water retention system help? It would help, but there are two issues: having the right connector and firefighting crews' knowledge of location and accessibility.
- i. Travis County requires commercial properties to install these tanks. Does Burnet County have this requirement? No, not at this point but it is a trend.
- j. Who will decide the location of these tanks in the neighborhood? Sighting and location are the first issues to work out. Will have to coordinate with property owners, the City of Double Horn and the HOA.
- k. Can the fire department access swimming pools? The fire department can access the water. The problem with this is practice, knowledge of location, access, etc. Volunteers need the most simple and repetitive system. Swimming pools are not a strong process with the fire department.
- l. Member gave a shout-out to Brent Taylor. Very grateful to him and SUS for his professional services.

9) Motion to adjourn by Les Shroyer, seconded by Pilar Chiodo. Approved by acclamation.