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# Double Horn Creek Water Supply Corporation

Minutes of Meeting of Board of Directors  
3:00 p.m. at 103 Vista View Trail, Suite 100, Spicewood, Tx.  
May 24, 2022

Meeting called to order at 3:07 p.m.

- ❖ Curtis Raetz, President
- ❖ Ed Coleman, Vice President
- ❖ Pilar Chiodo, Secretary/Treasurer
- ❖ Harry Brunner, Director
- ❖ Roger Trejo, Director
- ❖ Brent Taylor, SUS Representative
- ❖ Lisa Sharp, Member
- ❖ Wayne and Laura Rathe, Members
- ❖ Jerry and Robbin Schultz, Members

1. Summary of meeting notice published. Confirm a quorum is present.
2. Distribution, Discussion, and Approval/Modification of the April 21 meeting draft minutes. Motion to approve the minutes by Harry Brunner, seconded by Roger Trejo, all approved.
3. Member and Public Comments: None.
4. Operator's Report and Discussion/Update
  - a. Ongoing/upcoming efforts (incl. firefighting water storage tank and emergency electrical generators). Here are the most recent dates for project completions:

#### Water Storage Tank:

Tank delivered and installed at the Vista View entrance.  
Piping work and hydrant installation to immediately follow.  
Estimated completion is scheduled for second week in June.

#### Plant Emergency Generator:

Generator delivered and installed at the plant.  
Installation/startup by electrician to be completed in June.

Portable Generator:

Brent requested permission to get a portable shed for the portable generator. Plan was to store it indoors at the plant, but the floor can flood and do not want the generator sitting in water. Brent will provide us with a cost estimate for the shed at the next board meeting.

- b. SUS-DHCWSC contract renewal/amendment was signed and is in effect for two years.
5. Set Next Meeting Date/Time. Next meeting date scheduled for Thursday, June 16, 2022, 3:00 p.m. at 103 Vista View Trail, Suite 100, Spicewood, Texas.
  6. Water Restriction Monitoring and Planning and Member Communications
    - a. Sent out a Stage II declaration based on depletion of water in the well levels. Central Texas Groundwater Conservation District (CTGCD) declared a Severe Drought State on April 19, 2022. We will be monitoring water consumption closely and if voluntary water restrictions do not work we will go to mandatory water restrictions.
    - b. Harry requested that well depth data be obtained a few days prior to the board meeting so that it's more current.
    - c. Member asked if there was anything the board could do to penalize members for not conserving water. There are fines that can be implemented, but Curtis explained that we prefer to see neighborhood compliance. There was much discussion with members in attendance regarding water usage, water rates, pool filling, average consumption, etc.
    - d. Member asked about the source of water for Spicewood Trails. Spicewood Trails uses water from Spicewood Estates, and this water source is not shared with the water source for DHCWSC. Much discussion about communicating with new and existing members regarding water conservation. Also discussed putting signs up at neighborhood entrances, but unsure if it is legal to do so. Suggestion to get together with the ACC to determine what is in the new member packets. Harry Brunner took action to find out what information ACC provides new owners. Also discussed future alternative sources of water for Double Horn.
  7. Financial and Business Operations Discussion, Update, and Action
    - a. Signed invoices for Taber & Burnett and Spicewood Utility Services.
    - b. Reviewed Bank Statements, Income Statement and Balance Sheet
      - i. Everything as expected, no action required.
    - c. Reviewed Director's and SUS End-of-Month (EOM) Reports.

- i. Excessive water usage much improved from last month but there are still some members with excessive usage. Late charges also look good; no delinquencies.
- d. Reserve and Operations Account Review and Transfer.
  - i. The transfer of money from the reserve to the operating account still on hold until the project invoices come in which should be in June.

## 8. Discussion, Update, and Action

- a. Emergency/Disaster Planning and Response Subcommittee
  - i. Member Communications Including MagicText
    - 1. Member texts seem to be working and well received.
    - ii. Emergency Preparedness Plan (EPP) update. Still no word from TCEQ regarding the EPP that was submitted.
  - b. Repair/Replace Announcement Boards at Mailboxes. Harry Brunner has action to have announcement boards replaced at the four entrance gates. Will report progress at next board meeting.
  - c. Member Request for Billing Relief Due to Water Leak. Two members requested relief on their water bills due to leaks. Board agreed to give relief to one of the members that provided repair documentation; still awaiting documentation from second member.
  - d. Meeting with City of Double Horn to discuss feasibility to provide water service beyond current service area/CCN boundary. Curtis Raetz and Ed Coleman are meeting with the City of Double Horn on May 25.
  - e. City of Double Horn has informally approached DHCWSC to ask if we would like to work on collaborative project(s); smart meters might be a part of this, but only if there are studies that show smart meters change consumer behavior.
  - f. Well #4 dispute settlement is closed; will be removed from future agendas.

## 9. Current Activity and Priority Planning

- a. All priorities are in order and projects continue to move forward. Highest priorities are electrical generator and firefighting water storage tank which are almost complete.

## 10. Other Business Property Brought Before the Meeting:

- a. With regard to the conservation district report in the DailyTrib titled *Groundwater Conservation District OKs Study for Future Development*. Ed would like to get closer to that effort and determine the feasibility of DHCWDC partnering with them to obtain data and possibly to provide funding to them. Curtis suggested reaching out to Ricky Bindseil who sits on the CTGCD board and is the precinct 4 representative. Curtis took action to talk to Ricky regarding this issue.

- b. Ed also brought up discussion regarding what to communicate to the community regarding Well #4 settlement, water tank, and emergency generators.

#### 11. Review Past and Current action Items and Set Next Meeting Date

- a. Curtis to send message to members regarding the settlement of well #4 dispute and status of projects.
- b. Pilar to bring Conflict of Interest policy to next board meeting for board members to sign.
- c. Curtis to talk to Lafayette regarding water bill relief to member.
- d. Harry to talk to ACC regarding new member packet communication.
- e. Curtis to get well depth data a week before the next board meeting.
- f. Curtis to reach out to Ricky Bindseil regarding a possible partnership with the CTGCD with regard to their new study.

#### 12. Adjourn

- a. Adjourned at 4:24 p.m. Motion to adjourn by Harry Brunner, seconded by Roger Trejo, all approved.