

# Double Horn Creek Water Supply Corporation

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Minutes of Meeting of Board of Directors  
4:00 p.m. at 103 Vista View Trail, Suite 100, Spicewood, Tx.  
July 27, 2022

Meeting called to order at 4:05 p.m.

- ❖ Curtis Raetz, President
- ❖ Pilar Chiodo, Secretary/Treasurer
- ❖ Harry Brunner, Director
- ❖ Roger Trejo, Director
- ❖ Brent Taylor, SUS Representative
- ❖ Lou Ann Raetz, Member
- ❖ Neil Davis, Member

1. Summary of meeting notice published. Confirm a quorum is present.
2. Distribution, Discussion, and Approval/Modification of the June 16 meeting draft minutes. Action item j) should have been assigned to Roger Trejo. Motion to approve the modified minutes by Harry Brunner, seconded by Curtis Raetz, all approved.
3. Member and Public Comments: None.
4. Operator's Report and Discussion/Update
  - a. The water tank project is complete and the emergency generator is up and running. No issues to report.
5. Set Next Meeting Date/Time. Next meeting date scheduled for Thursday, August 25, 2022, 3:00 p.m. at 103 Vista View Trail, Suite 100, Spicewood, Texas.
6. Water Restriction Monitoring and Planning and Member Communications
  - a. Discussed status of well levels. One idea is to cut back on the rate we are pumping but pump longer which might allow the well to recharge. Suggested reaching out to Andrew Worsley of Wet Rock Groundwater Services, LLC for advice.
  - b. Curtis talked to Joe Don Dockery, Precinct 4 Commissioner of Burnet County, and asked him if there is any coordinated effort through his office that we might join in regarding drought monitoring and drought situation. Curtis also talked to various other contacts about what actions they took when they ran out of water.

- c. As part of our Emergency Preparedness Planning process, Harry investigated the cost of hauling in potable water should our well levels fall below our pump levels. The going rate for hauling water is very expensive and not a situation we ever want to be in. Many water providers aren't responding, not taking any more customers, or have cut back their service locations. Harry will continue to research contingency options and also agencies that could help us out financially.
  - d. The board can assess special fees to members to pay for any contingencies at the end of the year. In light of the urgency of the situation, the board agreed to declare Stage IV water conservation. If our current water usage is cut by half, the wells might begin to recharge. Curtis Raetz made a motion to declare Stage IV drought condition based on the trigger point on well #1 and the continuing critical drought. Following that declaration, Pilar and Curtis will craft a message to explain the urgency of the current situation to the members and to include the contingency of hauling in water which is an extremely expensive proposition. Seconded by Harry Brunner, all approved.
  - e. Curtis Raetz made a motion that we proceed with communicating to members with excessive water use, notifying them that they are in violation of our drought condition and they are subject to having a water flow restrictor installed at their residence. Seconded by Pilar Chiodo, all approved.
  - f. Curtis made a motion that we approach the bank to establish a line of credit which could be used as a contingency while we establish a special assessment to pay for potential water hauling. Seconded by Pilar Chiodo, all approved.
7. Financial and Business Operations Discussion, Update, and Action
- a. Signed invoices for Taber & Burnett, Spicewood Utility Services, TTE LLC, and Cincinnati Insurance.
  - b. Reviewed Bank Statements, Income Statement and Balance Sheet
    - i. Everything as expected, no action required.
  - c. Reviewed Director's and SUS End-of-Month (EOM) Reports.
    - i. Select group of members still using large amount of water. This was discussed in detail in Section 6. One household has a payment delinquency; will contact them for resolution.
  - d. Reserve and Operations Account Review and Transfer.
    - i. The transfer of money from the reserve to the operating account was transacted in July.
8. Discussion, Update, and Action (if needed)
- a. Emergency/Disaster Planning and Response Subcommittee

- i. Member Communications Including MagicText
  - 1. No issues to report with the texting service.
  - ii. Emergency Preparedness Plan (EPP) update. TCEQ states that they have received the EPP and have logged it in to their system, but have not assigned it to an investigator yet as they have a backlog.
  - iii. Water shortage contingency plan. Nothing to add to this; covered in Section 6.
- b. Replace Announcement Boards at Mailboxes. There is a four week delay in the announcement board order, they are now scheduled to arrive in four to six weeks.
- c. Curtis presented to the City of Double Horn regarding opportunities for collaboration on common issues. The presentation was well received and the city resolved to collaborate but did not commit to any specific actions.
- d. Project feasibility: Advanced Metering Infrastructure (AMI), commonly known as “smart” meters. This is a great way to get ahead of conservation and leak detection. Curtis proposes meeting with the company again and going out to Summit Springs where the system has been implemented. We need to get through the summer months, then look at the affordability of the project.
- e. Public event for firefighting water storage tank and completion report to LCRA. Public event discussion on hold since Ed was not present at the board meeting. Curtis to contact LCRA regarding completion report and a sign for water tank.

#### 9. Current Activity and Priority Planning

- a. Top priority now is well levels and contingency plans. The firefighting water storage tank and the emergency electrical generator projects are complete.

#### 10. Other Business Property Brought Before the Meeting

- a. Discussion was brought up regarding growth in the City of Double Horn and possibilities for other water sources in the future.
- b. Curtis reached out to Mitchell Sodek at the Central Texas Groundwater Conservation District (CTGCD) regarding the conservation study. He said it is a Burnet County wide study and that the data obtained will not be specific enough for our needs; therefore, participation in the study is of no value to us.

#### 11. Review Past and Current action Items

- a. Harry to continue to look at contingency plans should the wells go dry.
- b. Harry to continue to monitor the status of the EPP submission with TCEQ.
- c. Ed to coordinate the public event for the firefighting water storage tank.
- d. Curtis to follow-up with LCRA to determine sign specifications for the firefighting water storage tank.

- e. Curtis to add Conservation Topics/Suggestions to next month's agenda.
- f. Curtis to contact Andrew Worsley regarding well pumping rates.
- g. Curtis to address delinquent account with SUS.
- h. Curtis and Pilar to draft Stage IV announcement to members and letter to excessive water users.
- i. Roger to propose first draft of the one page to insert into the new member package.
- j. Roger to write up section on landscape summary for new homeowners.

## 12. Adjourn

- a. Adjourned at 5:44 p.m. Motion to adjourn by Roger Trejo, seconded by Harry Brunner, all approved.