

Double Horn Creek Water Supply Corporation

Minutes of Meeting of Board of Directors
3:00 p.m. at 103 Vista View Trail, Suite 100, Spicewood, Tx.
August 25, 2022

Meeting called to order at 3:03 p.m.

- ❖ Curtis Raetz, President
- ❖ Pilar Chiodo, Secretary/Treasurer
- ❖ Harry Brunner, Director
- ❖ Roger Trejo, Director
- ❖ Brent Taylor, SUS Representative
- ❖ Lou Ann Raetz, Member
- ❖ Laura Rathe, Member
- ❖ Wayne Rathe, Member
- ❖ Alan Jordan, Member
- ❖ Cathy Sereno, Member

1. Summary of meeting notice published. Confirmed a quorum was present.
2. Distribution, Discussion, and Approval/Modification of the July 27 meeting draft minutes. Modification to paragraph 6c to help explain the context of the actions taken. Motion to approve the modified minutes by Pilar Chiodo, seconded by Roger Trejo, all approved.
3. Member and Public Comments: None.
4. Operator's Report and Discussion/Update
 - a. Ongoing/Upcoming Efforts. Brent received feedback from TCEQ regarding the Emergency Preparedness Plan (EPP); feedback consisted of a few basic questions which he will answer and return to TCEQ.
 - b. SUS to provide insulation for the feed line on the fire fighting water storage tank.
 - c. Discussed the method for moving water from a water truck to the water tank at the plant as a contingency plan. Harry Brunner took action to determine how various water trucking companies accomplish this.
 - d. Discussed methods for determining the recharge rate on the wells in order to obtain more consistent well measurement data. Brent took action propose a plan for more consistent well data.

5. Set Next Meeting Date/Time. Next meeting date scheduled for Tuesday, September 20, 2022, 3:00 p.m. at 103 Vista View Trail, Suite 100, Spicewood, Texas.
6. Drought and Water Restriction Monitoring and Planning
 - a. Member communications/actions. Discussed each account that has recorded excessive water usage during Stage IV restrictions.
 - b. Discussed possible actions to be taken against the two accounts that are continuing to use excessive water. The board believes it has covered the legal aspects and also followed the guidance stated in our Tariff to install flow restrictor devices. The board can also discontinue service for up to seven days. Curtis made a motion that on cases seven and eight the board moves to apply flow restrictors which will restrict water to approximately 1.5 gallons per minute. These two members will be notified prior to installation of the water restrictor and will be reminded that tampering with installed equipment could lead to discontinuation of service. Seconded by Roger Trejo, all approved.
7. Financial and Business Operations Discussion, Update, and Action
 - a. Signed invoices for Taber & Burnett, Spicewood Utility Services, and Pilar Chiodo (USPS reimbursement).
 - b. Reviewed Bank Statements, Income Statement and Balance Sheet
 - i. Everything as expected, no action required. In July we had a significant reduction in water usage, and August looks like it will be a good month as well. Members have done a good job of conserving water. Consumption is similar to January and February which are non-irrigation months.
 - c. Reviewed Director's and SUS End-of-Month (EOM) Reports. Everything looks in order.
 - d. Reserve and Operations Account Review and Transfer. Accounts as expected.
8. Discussion, Update, and Action (if needed)
 - a. Emergency/Disaster Planning and Response Subcommittee
 - i. Member Communications Including MagicText Phone Text Communications
 1. Text service working well, no issues to report.
 - ii. Emergency Preparedness Plan (EPP) update.
 1. Discussed in paragraph 4a (Operator's Report and Discussion/Update).
 - iii. Water shortage contingency plan.
 1. Harry provided update on water suppliers. Still attempting to communicate with Lone Star Water. Also stated that Marble Falls Recreation, although not an option for hauling in water, is a good option to members for filling or topping off pools. The cost is twenty dollars per one thousand gallons.

Burnet County can provide truckloads of bottled water should the need arise. Indicated that Capstone has decided to no longer sell water.

2. Curtis made a motion that Harry and Curtis prepare a full water shortage contingency plan to include financial, managerial, and technical aspects of implementing the plan and report back to the board next month. Seconded by Pilar Chiodo, all approved.
- b. Replace Announcement Boards at Mailboxes.
 - i. Harry stated that the announcement boards are now scheduled to arrive at the end of August. Will coordinate with the HOA before installation.
- c. Request for bill reductions (if any). None.
- d. Project update/feasibility: Advanced Metering Infrastructure (AMI), commonly known as “smart” meters.
 - i. In discussions with Metron-Farnier LLC and a review of their product’s capabilities. Their smart metering products meet our primary objectives. The meters are highly accurate and connect via the Verizon cell network. Many meter locations were tested demonstrating all areas within our service area can support this type of service.
 - ii. Continued to discuss the merits of smart meters. The meters provide increased efficiency and have the ability to detect leaks early. In the last twelve months, there have been ten leaks with much water loss. Additionally, the meters will provide members the information necessary to more effectively conserve water during times of drought.
 - iii. Curtis proposed enlisting two board members to roll out a pilot program with the Metron-Farnier meters with ten volunteer members. After a relevant amount of time and information from the pilot, a decision can be made on whether to rollout the program to the rest of the members in phases. Also discussed warranty, financing options, failure rate, battery life, meter box lid types, and other relevant cost information.
 - iv. Curtis made a motion to authorize a team of two board members to establish the parameters and framework for a pilot, coordinate with other board members, and roll out the pilot program with the Metron-Farnier meters. Seconded by Harry Brunner, all approved.
- e. Open Topic: Conservation Suggestions. Member suggested long term plan of zero scape and recommend a one to two page document with suggestions for members on how to install drought friendly landscape. Roger Trejo will be the point man for this effort,
- f. Public event for firefighting water storage tank and completion report to LCRA. Need to purchase a sign for the water storage tank per LCRA agreement. Curtis asked the

board for authorization to purchase the sign to officially close out the project. Pilar made a motion to authorize Curtis up to \$1000 for a sign for LCRA compliance to complete the project. Seconded by Roger Trejo, all approved. Ed Coleman will coordinate event.

9. Current Activity and Priority Planning

- a. Top priority now is well levels and contingency plans, smart meters, completion of the firefighting water storage tank project and submittal of project completion forms to LCRA.

10. Other Business Property Brought Before the Meeting: None

11. Review Past and Current action Items

- a. Harry Brunner and Curtis Raetz to continue to look at contingency plans should the wells go dry.
- e. Brent to propose a plan for obtaining more consistent well measurement data.
- b. Ed to coordinate the public event for the firefighting water storage tank.
- c. Curtis Raetz and Pilar Chiodo to work on the AMI rollout project.

12. Adjourn

- a. Adjourned at 5:17 p.m. Motion to adjourn by Curtis Raetz, seconded by Roger Trejo, all approved.