

Double Horn Creek Water Supply Corporation

Minutes of Meeting of Board of Directors
4:00 p.m. at 103 Vista View Trail, Suite 100, Spicewood, TX
January 26, 2023

Meeting called to order at 4:06 p.m.

- ❖ Curtis Raetz, President
- ❖ Ed Coleman, Vice President
- ❖ Pilar Chiodo, Secretary/Treasurer
- ❖ Harry Brunner, Director
- ❖ Roger Trejo, Director
- ❖ Don and Leiann Riggins, Members

1. Summary of meeting notice published. Confirmed a quorum was present.
2. Resolution for Board of Directors unopposed election and elect Board of Directors officers. No ballots were received for the open board positions which resulted in an unopposed election. Harry moved to accept resolution as is and was seconded by Ed Coleman, all approved. Curtis Raetz and Pilar Chiodo signed the resolution to seat Ed Coleman and Pilar Chiodo for another two year term. Board decided to keep the existing officers in their current positions: Curtis Raetz, President; Ed Coleman, Vice President; Pilar Chiodo, Secretary/Treasurer; Harry Brunner, Director; Roger Trejo, Director.
3. Distribution, Discussion, and Approval/Modification of the December 14, 2022 meeting draft minutes. Motion to approve the minutes by Ed Coleman, seconded by Harry Brunner, all approved.
4. Member and Public Comments: Member asked if there a water allowance for new owners and if there are plans to enforce xeriscaping. No, there is no special water allowance for new owners and there are no plans to enforce xeriscaping.
5. Operator's Report and Discussion/Update. No major projects in work and everything working with no issues.
6. Set Next Meeting Date/Time. Next meeting date scheduled for Wednesday, February 22, 2023, at 4:00 p.m. at 103 Vista View Trail, Suite 100, Spicewood, Texas.

7. Confirm 2024 annual meeting date/time. DHIA proposed January 27, 2024. All board members agreed to this date.
8. Drought and Water Restriction Planning, Monitoring, and Member Communications/ Actions. Well levels are leveling off and some show very slight improvement which is a good sign. But board agrees to continue with current Stage IV drought restrictions.
9. Financial and Business Operations Discussion, Update, and Action
 - a. Signed invoices for Taber & Burnett, Spicewood Utility Services, and Ferguson Waterworks.
 - b. Reviewed Bank Statements, Income Statement and Balance Sheet. Balances as expected, no action required.
 - c. Reviewed Director's and SUS End-of-Month (EOM) Reports. Another month with no excessive water usage. Our members continue to do a great job with water conservation.
 - d. 2022 federal tax return status/update. Taber & Burnet has begun work on the 990 tax return and 1099-NECs have been mailed out.
10. Discussion, Update, and Action
 - a. Emergency/Disaster Planning and Response Subcommittee. Two remaining actions regarding the EPP are to post it at the water plant and mail it to the Public Utilities Commission (PUC).
 - b. Resolution to increase water rates and initial membership/tap fee. Pilar Chiodo made motion to accept the resolution to increase the ten percent water rate increase, seconded by Roger Trejo, all approved. Roger Trejo made motion to accept the resolution to increase the tap fee from three thousand dollars to three thousand five hundred dollars, seconded by Harry Brunner, all approved.
 - c. Request for Water Bill Reductions. One member had an incident in which the smart meter reported a surge in water usage for a few hours. Agreed to reduce the cost of the water surge by fifty percent.
 - d. Project status: Deep aquifer (Hickory) well feasibility. No action/status this month.
 - e. Project status: Replace announcement boards at mailboxes. This action is complete and announcement boards look great. The board would like to recognize and thank the following members for their contribution in getting the final boards installed:
 - i. Bulletin Board #3: Carl Morse, Keith Goodall, Scott Brasher, and John Gary
 - ii. Bulletin Board #4: Carl Morse, Jeff Ellis, Ed Coleman, and Mike Reed

- f. Project status: Advanced Meter Infrastructure (AMI), commonly known as Smart Meters. A motion to accept the implementation of smart meters was brought up at the annual meeting and was approved. Ed Coleman had issue with the smart meters being mandatory for privacy/protection reasons. After much discussion it was decided to make a motion to clarify the intent of the AMI project. Ed Coleman made a motion to allow members to opt out of having a smart meter installed, seconded by Curtis Raetz. Ed Coleman voted in favor of the motion, all other board members voted against the motion. The motion did not pass, and no “op out” option will be adopted. Ed Coleman then stated he wished to remove himself from the board and left the meeting.

We have found someone to install the smart meters at a very competitive price. Will also come out and clean out the area where the existing meters reside. Metal lids will be replaced with the composite lids which have been ordered and have arrived.

11. Current Activity and Priority Planning. Priority right now is rollout of smart meters.

12. Other Business Property Brought Before the Meeting: Pilar brought up a suggestion of adding a section to the DHCWSC website regarding xeriscaping. This effort will be put on a future agenda for discussion.

13. Review Past and Current action Items

- a. Curtis to coordinate with Ed and looking into prequalifying for low cost water loans with TWICC. This is on hold until after the smart meter project is complete.
- b. Curtis to determine if SUS logs the generator hours to determine if it has powered up as scheduled.
- c. Hickory Well Feasibility study on indefinite hold pending completion of the smart meters.
- d. Harry to post the EPP at the water plant and mail to the PUC.
- e. Curtis and Pilar to work on privacy policy regarding the smart meters.
- f. Curtis to work on Tariff changes.

14. Adjourn

- a. Adjourned at 5:33 p.m. Motion to adjourn by Harry Brunner, seconded by Roger Trejo, all approved.