

Double Horn Creek Water Supply Corporation

Minutes of Meeting of Board of Directors
4:00 p.m. at 103 Vista View Trail, Suite 100, Double Horn, TX
July 20, 2023

Meeting called to order at 4:01 p.m.

- ❖ Curtis Raetz, President
- ❖ Harry Brunner, Vice President
- ❖ Pilar Chiodo, Secretary/Treasurer
- ❖ Roger Trejo, Director
- ❖ Sig Sereno, Director
- ❖ Brent Taylor, SUS Representative
- ❖ Curtis Jeffrey, SUS Independent Contractor
- ❖ Jim Lindsey, Member

1. Summary of meeting notice published. Confirmed a quorum was present.
2. Distribution, Discussion, and Approval/Modification of the June 27, 2023 meeting draft minutes. Motion to approve the minutes by Harry Brunner, seconded by Roger Trejo, all approved.
3. Member and Public Comments: None.
4. Operator's Report and Discussion/Update.
 - a. Well number three was put back online and has been running for several weeks now. Brent to take a closer look at it to make sure it is pumping at capacity.
 - b. Discussed the Environmental Protection Agency (EPA) Lead and Copper Rule (LCR) report that needs to be submitted in October 2024. This is an inventory of all water service lines to ensure they do not contain lead. Brent took action to generate and submit report.
 - c. A leak was discovered on Double Horn Trail and was repaired.
5. Set Next Meeting Date/Time. Next meeting date scheduled for Tuesday, August 29, 2023, at 4:00 p.m. at 103 Vista View Trail, Suite 100, Double Horn, Texas.

6. Drought and Water Restriction Planning, Monitoring, and Member Communications/ Actions. Wells are stressed but not critical, and there was a forty percent increase in water pumped from May to June. All board members agreed to continue at Stage III (hand watering and drip irrigation only).
7. Financial and Business Operations Discussion, Update, and Action
 - a. Signed invoices for Spicewood Utility Services, Taber & Burnett, Curtis Raetz (antennas), Pilar Chiodo (antenna extension cable).
 - b. Reviewed Bank Statements, Income Statement and Balance Sheet. Balances as expected, no action required.
 - c. Reviewed Director's and SUS End-of-Month (EOM) Reports. One member had excessive water usage and was contacted by phone.
8. Discussion, Update, and Action
 - a. Requests for water bill reductions: None.
 - b. Project Status: The ordered smart meters have arrived. Curtis to schedule the installation with Meter Matters.
 - c. Water Conservation Partnerships with City of Double Horn and Double Horn Improvement Association. A Memorandum Of Understanding (MOU) with the City of Double Horn was signed and the City of Double Horn gave DHCWSC a check for ten thousand dollars for conservation efforts.
 - d. Joint City of Double Horn, Double Horn Improvement Association, and DHCWSC water conservation partnership. Sig showed a mockup of the water conservation signs that will be installed at the four entrances Dig Texas came out and gave approval for the location of the signs. The signs will have two posts each and the approximate cost of the project will be \$2100, which will be equally paid for by DHCWSC, the DHIA, and the City of Double Horn. Curtis made a motion to have DHCWSC pay the entire initial expense of the sign project, NTE \$2500, and be reimbursed later by the DHIA and the City of Double Horn. Pilar seconded the motion, all approved. The joint collaboration is also discussing other conservation efforts such as guest speakers, drought tolerant landscaping, rain water harvesting, sun to solar pool covers, etc.
9. Current Activity and Priority Planning.
 - a. Priority continues to be partnership with the City of Double Horn and the Double Horn Improvement Association and Phase 2 rollout of the smart meters.
10. Other Business Properly Brought Before the Meeting: None.

11. Review Past and Current Action Items

- a. Brent to investigate the LCR inventory report.
- b. Curtis and Pilar to send out another text message regarding stage III drought status to all members.
- c. Curtis to schedule installation of the smart meters.
- d. Curtis and Pilar to work Tariff changes.
- e. Hickory Well Feasibility study and pre-qualification for low cost water loans with the Texas Water Infrastructure Coordination Committee (TWICC) is on hold until after the smart meter project is complete.

12. Adjourn

- a. Adjourned at 4:58 p.m. Motion to adjourn by Curtis Raetz, seconded by Harry Brunner, all approved.