

Double Horn Creek Water Supply Corporation

Minutes of Meeting of Board of Directors
4:00 p.m. at 103 Vista View Trail, Suite 100, Double Horn, TX
February 20, 2024

Meeting called to order at 4:03 p.m.

- ❖ Curtis Raetz, President
- ❖ Harry Brunner, Vice President
- ❖ Pilar Chiodo, Secretary/Treasurer (via phone)
- ❖ Roger Trejo, Director
- ❖ Sig Sereno, Director
- ❖ David Reddrop, Member
- ❖ Lynne Reddrop, Member
- ❖ Bristol Meyer, Member

1. Summary of meeting notice published. Confirmed a quorum is present.
2. Distribution, Discussion, and Approval/Modification of the January 23, 2024 meeting draft minutes. One correction to the minutes is the date on the footnotes. Motion to approve the amended minutes by Harry Brunner, seconded by Roger Trejo, all approved.
3. Member and Public Comments: None.
4. Sign Resolution for 2024 Unopposed Board Member Election. Curtis Raetz signed resolution, Pilar Chiodo will sign at a later date.
5. Operator's Report and Discussion/Update.
 - a. The Texas Water Development Board (TWDB) survey is complete and ready to be submitted.
 - b. The Lead Service Line Inventory (LSLI) report due later this year is about ninety percent complete.
6. Confirm Spicewood Utility Services Contract Extension and Signatures.
 1. Board members reviewed the new two year contract with SUS and all agreed that the new contract, which has no changes other than ownership and extension date, is acceptable.

7. Set Next Meeting Date/Time. Next meeting date scheduled for Tuesday, March 26, 2024, 4:00 p.m. at 103 Vista View Trail, Suite 100, Double Horn, Texas.
8. Drought and Water Restriction Monitoring, Planning, and Member Communications/ Actions. Wells one and two have recovered nicely, but well number three is flat. Based on these readings the board members agreed to remain at drought stage three (hand watering and drip irrigation only). Roger suggested shutting down well number three for about a month to determine how it responds. Curtis Raetz to communicate this request to SUS. Curtis and Pilar to send out another text to members regarding drought stage.
9. Financial and Business Operations Discussion, Update, and Action
 - a. Curtis and Pilar to make arrangements for signing the invoice for Spicewood Utility Services after the board meeting. No invoice received from Oliver, Rainey, and Wojtek this month but did receive letter stating that the monthly fee will increase fifty dollars per month. Recommendation is to agree to the increase for a couple of months and determine if the same service will be provided by ORW.
 - b. Reviewed Bank Statements, Income Statement and Balance Sheet. Balances as expected, no action required. Harry Brunner suggested looking at ways to increase our income with the reserve account. Pilar Chiodo took action to find financial alternatives for this.
 - c. Reviewed Director's and SUS End-of-Month (EOM) Reports. Water consumption was very good. Had one member with excessive water usage due to a leak which repaired quickly.
10. Discussion, Update, and Action as Needed
 - a. Requests for water bill reductions: One member requested water bill reduction and received it due to the quick resolution to the leak. Member was asked to register with WaterScope and monitor their household usage. Curtis took action to communicate the bill relief to SUS.
 - b. Joint City of Double Horn, Double Horn Improvement Association, and DHCWSC Water Conservation Partnership. New DHIA board has been elected The new members of the Water Conservation Partnership are Bob Schmitz, Alicia Luhrs, Laura Rathe, and Sig Sereno. Two topics for the next meeting are talking with and/or visiting the Bamberger Ranch Preserve in Johnson City to learn about conservation, regeneration or land, and native plants.
 - c. Deep Well Project Study Update: Curtis Raetz talked with Andrew Worsley, a hydrogeologist at Wet Rock Groundwater Services, regarding a deep well. Andrew's

concern is limited data on the Hickory and the mid-Cambrian east of Hwy. 281 which is where Double Horn is located. His concern is there always a potential for a dry hole. His recommendation is to contact Ron Fieseler, a newly retired Blanco-Pedernales Groundwater Conservation District leader, to determine if the Hickory or the mid Cambrian are worth putting into and where. Could also go deeper into the Ellenberger. Curtis took action to reach out to Ron Fieseler.

- d. Rate Analysis and Tariff and Policies Update. Will ask Bret Fenner of B&D Environmental to finalize report with end of year 2023 data. Curtis suggested joining the Texas Rural Water Association (TRWA) to determine if they can help us with the tariff and policies update. The membership fee begins at five hundred dollars per year. Harry made motion to permit Curtis to spend an NTE of one thousand dollars to engage with TRWA and other services they may provide to start a tariff review. Seconded by Roger Trejo, all approved.
- e. 2024 Officer Assignments for Board Members. All members agreed with the current board assignments.

11. Current Activity and Priority Planning.

- a. Priority continues to be the partnership with the City of Double Horn and the Double Horn Improvement Association and the deep well study. Some miscellaneous items discussed included a smart meter tutorial. Curtis will contact Metron-Farnier to determine if they can support this. Also, we are helping the City of Double Horn with their TextMagic database. The next annual meeting will be at the Spicewood Baptist Church on Saturday, January 25, 2025 since the Spicewood Community Center is unavailable.

12. Other Business Properly Brought Before the Meeting: Meeting was closed and executive session was opened.

13. Review Past and Current Action Items

- a. Samantha Jeffrey to send message to member on how to set up Waterscope.
- b. Pilar to look at moving reserve money into a better interest bearing account.
- c. Curtis and Pilar to discuss additions to the Water Rate Analysis Report with Bret Fenner of B&D Environmental.
- d. Curtis and Pilar to send text message to members regarding Stage III Drought.
- e. Curtis to work with Jackson Moody of Metron-Farnier about a smart meter tutorial for members.
- f. Curtis to ask SUS to stop pumping from well number three for about a month.
- g. Pilar to send text messages to members who have not registered their smart meter.

- h. Curtis Jeffrey to submit Texas Water Development Board (TWDB) survey by March 1, 2024.
- i. Curtis Jeffrey to submit Lead and Copper Rule (LCR) report by October 2024.

14. Adjourned at 5:36 p.m. Motion to adjourn by Curtis Raetz, seconded by Sig Sereno, all approved.