

# Double Horn Creek Water Supply Corporation

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Minutes of Meeting of Board of Directors  
4:00 p.m. at 103 Vista View Trail, Suite 100, Double Horn, TX  
May 28, 2024

Meeting called to order at 4:04 p.m.

- ❖ Curtis Raetz, President
- ❖ Harry Brunner, Vice President
- ❖ Pilar Chiodo, Secretary/Treasurer
- ❖ Roger Trejo, Director
- ❖ Sig Sereno, Director
- ❖ Curtis Jeffrey, SUS Representative
- ❖ Ed Coleman, Member
- ❖ Glen Zoerner, Member,
- ❖ Chris Magnella, Member

1. Summary of meeting notice published. Confirmed a quorum is present.
2. Distribution, Discussion, and Approval/Modification of the April 17, 2024 meeting draft minutes. Motion to approve the minutes by Harry Brunner, seconded by Sig Sereno, all approved.
3. Member and Public Comments: None.
4. Operator's Report and Discussion/Update.
  - a. No issues to report. Still need to coordinate the transfer of generator and booster pump from Brent Taylor.
  - b. The 2023 Double Horn Creek WSC Consumer Confidence Report (CCR) is complete and has been posted to the website.
  - c. The 2023 Annual Groundwater Production Reports were submitted to the Central Texas Groundwater Conservation District (CTGCD).
  - d. Sig Sereno brought up a question about a PayClix complication not recognizing a payment. Curtis Jeffrey took action to look into the issue.
  - e. SUS to put in step up fees into the RBS billing system in order to simplify the billing process.

5. Confirm Next Meeting Date/Time. Next meeting date scheduled for Tuesday, June 18 2024, 4:00 p.m. at 103 Vista View Trail, Suite 100, Double Horn, Texas.
6. Drought and Water Restriction Monitoring, Planning, and Member Communications/ Actions. Wells are steady and *slightly improving*. Wells number one and two are green, and well number three is still red. The board agreed to remain at Drought Stage III since wells one and two are only marginally recovering.
7. Financial and Business Operations Discussion, Update, and Action
  - a. Wrote checks for Spicewood Utility Services and Oliver, Rainey, and Wojtek (ORW).
  - b. Reviewed Bank Statements, Income Statement and Balance Sheet. Balances as expected, no action required. Glen Zoerner mentioned that T-Bills are receiving about 5% interest and asked if we should not look into putting some of our reserve money there. Pilar took action to look into this.
  - c. Reviewed Director's and SUS End-of-Month (EOM) Reports. We had one account that went over the threshold and Curtis Raetz has talked to the member.
8. Discussion, Update, and Action as Needed
  - a. Requests for water bill reductions: None.
  - b. Joint City of Double Horn, Double Horn Improvement Association, and DHCWSC Water Conservation Partnership. Sig Sereno checked with Bob Schmitz of the DHIA who has asked the Bramberger Ranch Preserve about a date for a tour of the ranch for interested members. It will be in the range of thirty dollar per person for the tour. Also discussed efforts of the landscaping committee. Several people have volunteered to showcase their gardens to showcase native landscaping. This is an attempt to encourage new and existing homeowners to landscape with native plants.
  - c. Deep Well Project Study Update, Including Special Meeting Planning. The board would like to have a special meeting to present information on why we need to fund a deep well project. This special meeting is to approve/disapprove a deep well project. The concern is that we have significant recharge issues with our wells during drought periods, and as we continue to grow our community and surrounding area we will not have sufficient water to support the growth.
    - i. Glen Zoerner asked how we would determine approval for the deep well project. The board replied that it is going to hold a special meeting to present the deep well project and then ask the members to vote to approve/disapprove the project. The meeting will be held in accordance with the bylaws. Mr. Zoerner is concerned that we may not reach all members with our message. The board is preparing to communicate the special meeting via email, U.S. mail, text magic, mailbox

announcement boards, and Burnet County meeting notice. Ed Coleman suggested also sending a calendar invite to all members.

- ii. Glen Zoerner also brought up his disapproval of how the board handled the water tank since there was no formal approval from the member for the project. Curtis replied that the storage tank project was presented at the annual meeting and that the board had the authority for the expense in the interest of public security and safety.
- iii. Glen wants to have a majority vote on the deep well project rather than a quorum. Curtis stated that the position of the board is “we will have a meeting in accordance with our bylaws and we will take a vote of the members and that will be the decision for the corporation”. A compromise is to hold a few information sessions before the special meeting. Curtis then presented the draft deep well project message to the board and the members present and much discussion ensued.
- iv. During the deep well project presentation, Glen asked about the study we had done by Wet Rock Groundwater Services that was not shared with the members. Mr. Zoerner challenged this with the Attorney General and lost. He feels it is now time we share that information with the members because the assumption in the community is that the board is trying to hide something. Curtis Raetz stated that this is not a subject for discussion. The study reveals our water vulnerabilities and the Attorney General ruled in the board’s favor and we are not releasing the study to the public.
- v. After the presentation, Curtis asked each board member if they thought we were moving in the right direction. Each board member agreed that we were and to continue moving forward on the deep well project.

- d. Rate Analysis and Tariff and Policies Update. No work done on this due to other priorities.

#### 9. Current Activity and Priority Planning.

- a. Priority is the deep well to ensure drought resistance water security.

#### 10. Other Business Properly Brought Before the Meeting: None.

#### 11. Review Past and Current Action Items

- a. Curtis Jeffrey to obtain old generator and pump from Brent Taylor and test it at well number one to ensure functionality.
- b. Curtis Jeffrey to present plan for storage of generator and pump at well number one.

- c. Curtis Jeffrey to continue to monitor the Turner controller and check its warranty status.
- d. Curtis Jeffrey to investigate the water loss numbers to ensure we are obtaining accurate water loss data.
- e. Curtis Jeffrey to look into PayClix problem of not recognizing a payment.
- f. Harry to validate “quorum” required for deep well special meeting.
- g. Pilar to look at T-Bills at Treasury Direct to determine if it is something worth pursuing for the reserve account.
- h. Pilar to send text messages to members who have not registered their smart meter.
- i. Curtis Jeffrey to submit Lead and Copper Rule (LCR) report by October 2024.

12. Adjourned at 6:21 p.m. Motion to adjourn by Roger Trejo, seconded by Sig Sereno, all approved.