

Double Horn Creek Water Supply Corporation

Minutes of Meeting of Board of Directors
4:00 p.m. at 103 Vista View Trail, Suite 100, Double Horn, TX
July 24, 2024

Meeting called to order at 4:03 p.m.

- ❖ Curtis Raetz, President
- ❖ Harry Brunner, Vice President
- ❖ Pilar Chiodo, Secretary/Treasurer
- ❖ Roger Trejo, Director
- ❖ Sig Sereno, Director
- ❖ Glen Zoerner, Member
- ❖ Chris Magnella, Member
- ❖ Curtis Jeffries, SUS Representative

1. Summary of meeting notice published. Confirmed a quorum is present.
2. Distribution, Discussion, and Approval/Modification of the June 18, 2024 meeting draft minutes. Motion to approve the minutes by Sig Sereno, seconded by Roger Trejo, all approved.
3. Member and Public Comments: None.
4. Operator's Report and Discussion/Update.
 - a. Found a pump saver relay that had tripped with well number two; will call out electrician to repair.
 - b. Had a few meters that did not upload data a few days but they are working now. One other meter will need a new register put into it; it should be under warranty.
 - c. The generator for well number one is ready to be tested at the well and the propane tank for the emergency generator was filled to 70%.
 - d. One transfer pump needs to be changed due to bad bearings.
 - e. After Action Review (AAR) for June 23 water leak incident. Reviewed the draft AAR that Curtis Raetz generated which disclosed that the leak was due to a pipe that was above a rock that slowly pushed and bowed the pipe through the years until it finally broke. Discussed whether to keep both IRIS and TextMagic as an emergency communication tool in order to maintain just one database. Also discussed protocol

for providing updates/communications to members during a water incident to better keep them informed.

5. Confirm Next Meeting Date/Time. Next meeting date scheduled for Tuesday, August 20, 2024, 4:00 p.m. at 103 Vista View Trail, Suite 100, Double Horn, Texas.
6. Drought and Water Restriction Monitoring, Planning, and Member Communications/ Actions. The wells are unchanged and the board again agreed to remain at Drought Stage III since wells are basically unchanged from prior month.
7. Financial and Business Operations Discussion, Update, and Action
 - a. Wrote checks for Spicewood Utility Services (SUS) and Oliver, Rainey, and Wojtek (ORW). Our insurance coverage term is expiring in October and we have reapplied for another three year term; awaiting renewal quote from Cincinnati Insurance.
 - b. Reviewed Bank Statements, Income Statement and Balance Sheet. Balances as expected, no action required. Glen Zoerner asked if we would add the financial data to the minutes. Will begin doing this with June data and will post it on the website.
 - c. Reviewed Director's and SUS End-of-Month (EOM) Reports. There was one account over the threshold due to a leak but was repaired quickly.
8. Discussion, Update, and Action as Needed
 - a. Requests for water bill reductions: Had one request for water bill reduction due to an exterior leak. Board agreed since the repair was done quickly and authorized a bill reduction.
 - b. Joint City of Double Horn, Double Horn Improvement Association, and DHCWSC Water Conservation Partnership. Sig Sereno discussed the successful Bamberger Ranch private tour held for seventeen members that was held on July 12, 2024. Curtis Raetz discussed the effort to make a native plant demonstration area outside Vista View entrance that will be led by the DHIA. Curtis has talked to the owner of the Professional Civil Process building to determine if we could use their water collection system for the native plants. This suggestion will be brought forth in the city council budget workshop to be held prior to the next City of Double Horn council meeting on October 8, 2024.
 - c. Future Water Security Project (formerly the Deep Well project with expanded scope) update, including special meeting planning. Since the cost for the deep well came in so high, we have shifted to looking at other possibilities since all options are again on the table. Reviewed the draft presentation again and had much discussion on what

could or should be done. All agreed that we should do a campaign to educate members on the status of our future water options.

- d. Rate Analysis and Tariff and Policies Update. No work done on this due to other priorities.

9. Current Activity and Priority Planning.

- a. Priority is to continue to work the Future Water Security Project.

10. Other Business Properly Brought Before the Meeting: None.

11. Review Past and Current Action Items

- a. Curtis Jeffrey to present plan for storage of generator and pump at well number one.
- b. Curtis Jeffrey to continue to monitor the Turner controller and check its warranty status.
- c. Curtis Jeffrey to replace register on one meter.
- d. Curtis Raetz and Pilar to look into the Immediate Response Information System (IRIS) to determine if we still need to keep this system in addition to the TextMagic system.
- e. Curtis Raetz to send a post incident email to members explaining what happened during the low pressure incident on June 23.
- f. Curtis Jeffrey to submit Lead and Copper Rule (LCR) report by October 2024.

12. Adjourned at 6:34 p.m. Motion to adjourn by Pilar Chiodo, seconded by Harry Brunner, all approved.