

Double Horn Creek Water Supply Corporation

Minutes of Meeting of Board of Directors
4:00 p.m. at 103 Vista View Trail, Suite 100, Double Horn, TX
August 20, 2024

Meeting called to order at 4:00 p.m.

- ❖ Curtis Raetz, President
- ❖ Harry Brunner, Vice President
- ❖ Pilar Chiodo, Secretary/Treasurer
- ❖ Roger Trejo, Director
- ❖ Sig Sereno, Director
- ❖ Curtis Jeffries, SUS Representative

1. Summary of meeting notice published. Confirmed a quorum is present.
2. Distribution, Discussion, and Approval/Modification of the July 24, 2024 meeting draft minutes. Motion to approve the minutes by Harry Brunner, seconded by Sig Sereno, all approved.
3. Member and Public Comments: None.
4. Operator's Report and Discussion/Update.
 - a. Well number two had stopped working due to a possible bad capacitor or well pump. Replaced the capacitor and it seems to be running well now. Will monitor this well closely to ensure it continues to work.
 - b. A few member meters did not communicate for a few days, possibly due to high temperatures, but all are communicating again.
 - c. One meter with broken register has been sent off for warranty replacement.
5. Confirm Next Meeting Date/Time. Next meeting date scheduled for Tuesday, September 17, 2024, 4:00 p.m. at 103 Vista View Trail, Suite 100, Double Horn, Texas.
6. Drought and Water Restriction Monitoring, Planning, and Member Communications/ Actions. The wells levels are not improving so the board agreed to remain at Drought Stage III. Sig Sereno suggested we post the stop light chart for all members to see. Pilar took action to post the most recent stop light chart on the website.

7. Financial and Business Operations Discussion, Update, and Action
 - a. Wrote checks for Spicewood Utility Services (SUS) and Oliver, Rainey, and Wojtek (ORW). Still awaiting the quote from Cincinnati Insurance for the new insurance term starting October 1, 2024.
 - b. Reviewed Bank Statements, Income Statement and Balance Sheet. Balances as expected, no action required.
 - c. Reviewed Director's and SUS End-of-Month (EOM) Reports. There were four accounts over the threshold for the month; emails were sent to all of the violators.
8. Discussion, Update, and Action as Needed
 - a. Requests for water bill reductions: Had one request for water bill reduction from a member who used 28,000 gallons of water and wants a \$500 reduction because they were not aware of their usage due to a leak. The board declined the bill reduction because no evidence of a leak repair was provided. Will reach out to member to inform them of the process for bill reduction according to the Tariff. If documentation is then provided the board will reevaluate the bill reduction request.
 - b. Joint City of Double Horn, Double Horn Improvement Association, and DHCWSC Water Conservation Partnership. No updates this month.
 - c. Coordination with DHIA entrance gate improvement efforts. The DHIA needs water at each of the entrance gates to support their landscaping project and has asked for a spigot at the gates to aid in manual watering of new plants. West Trail currently does not have a water meter so Curtis Jeffrey took action to install an analog meter there. The DHIA will be billed for any water used via the pool/pavilion account.
 - d. Future Water Security Project (formerly the Deep Well Project with expanded scope) update. Curtis Raetz presented a new pitch with a slightly different narrative regarding future water security plans since the Hickory is looking like a higher risk and more expensive option than previously thought. Board had much discussion regarding the various options. Curtis Raetz and Cathy Sereno are scheduled to meet with Caleb Kraenzel, Deputy City Manager of Marble Falls, to discuss this presentation and a possible partnership with Marble Falls.
 - e. Rate analyst and Tariff and Policies Update. No work on this pending other priorities.
9. Current Activity and Priority Planning.
 - a. Priority is to continue to work the Future Water Security Project.

10. Other Business Properly Brought Before the Meeting: The membership database needs to be audited to ensure we have the latest contact information for all members. Pilar took action to work with SUS to update the database.

11. Review Past and Current Action Items

- a. Curtis Jeffrey to present plan for storage of generator and pump at well number one.
- b. Curtis Jeffrey to continue to monitor the Turner controller and check its warranty status.
- c. Curtis Jeffrey to install analog water meter at West Trail entrance for DHIA use.
- d. Curtis Raetz and Pilar to look into the Immediate Response Information System (IRIS) to determine if we still need to keep this system in addition to the TextMagic system.
- e. Pilar to add stop light chart to the website.
- f. Pilar to contact SUS and to discuss updates to the members contact list.
- g. Curtis Jeffrey to submit Lead and Copper Rule (LCR) report by October 2024.

12. Adjourned at 6:22 p.m. Motion to adjourn by Pilar Chiodo, seconded by Roger Trejo, all approved.