

Double Horn Creek Water Supply Corporation

Minutes of Meeting of Board of Directors
2:00 p.m. at 103 Vista View Trail, Suite 100, Double Horn, TX
April 22, 2025

Meeting called to order at 2:03 p.m.

- ❖ Curtis Raetz, President
- ❖ Sig Sereno, Vice President
- ❖ Pilar Chiodo, Secretary/Treasurer
- ❖ Roger Trejo, Director
- ❖ Chris Radosh, Director
- ❖ Cindy Polluconi, Member
- ❖ Wayne Rathe, Member
- ❖ Laura Rathe, Member

1. Summary of meeting notice published. Confirmed a quorum is present.
2. Distribution, Discussion, and Approval/Modification of the March 19, 2025 Meeting Draft Minutes. Motion to approve the minutes by Chris Radosh, seconded by Sig Sereno, all approved.
3. Member and Public Comments: None
4. Operator's Report and Discussion/Update/Action As Needed
 - a. Bulk water delivery service rate change. Ripple has increased their rate by eighteen percent effective mid-May. Sig Sereno talked to Ripple and their new rate is in effect for their peak season which is mid-May to September. Sig solicited quotes from other sources and Lone Star provided a very competitive quote. Board decided not to reduce the amount of bulk water yet and to have two to three suppliers under contract to provide future flexibility. Lone Star will begin hauling water on Fridays. Sig Sereno took an action item to obtain additional bulk water suppliers and work with Curtis Jeffrey to train the new driver(s).
 - b. The new operations metrics for March look good and are posted on the DHCWSC website in the Stoplight Chart and Metrics link.
 - c. Onsite Water Team Visit Summary. On April 16, 2025, there was a public meeting with an advisory team consisting of a hydrogeologist, water operations specialist, and

water project finance specialists, many of whom work for the Water Finance Exchange (WFX). The team said we had a good operation here and made several suggestions. Chris Radosh emphasized that the team believed we were a model for conservation efforts and for how we are approaching our current situation. This is a high compliment to Curtis Raetz and the work that has been done in the last couple of years.

5. Confirm Next Meeting Date/Time. Next meeting date scheduled for Friday, May 16, 2025, 2:00 p.m. at 103 Vista View Trail, Suite 100, Double Horn, Texas.
6. Drought and Water Restriction Monitoring, Planning, and Member Communications/ Actions.
 - a. Request for water bill adjustment - None. One homeowner did request permission to use outdoor water to power wash their house in preparation for painting. Curtis and Roger approved the request.
 - b. Sent a general reminder to all members regarding the drought stage and water use restrictions.
 - c. Also sent letter to member who continually uses excessive water.
7. Financial and Business Operations Discussion, Update, and Action
 - a. 2024 annual audit. In order to have access to any grants and/or loans we must have an audit to prove that we are financially viable. Pilar took action to contact ORW and obtain more detailed information on the cost of the audit and provide input to the board on how to proceed. This audit will be done annually. Chris suggested that the audit expense and any other reporting costs be managed to three to five percent of the loan principal or grant to make it financially feasible.
 - b. Wrote checks for Spicewood Utility Services (SUS), Oliver, Rainey, and Wojtek (ORW), Ripple 2.0 Bulk Water Delivery.
 - c. Reviewed Bank Statements, Income Statement and Balance Sheet. Balances as expected, no action required.
 - d. Reviewed Director's and SUS End-of-Month (EOM) Reports. One member continues to use excessive water; letter has been sent to this member.
8. Discussion, Update, and Action as Needed
 - a. Joint City of Double Horn, Double Horn Improvement Association, and DHCWSC Water Conservation Partnership.
 - i. Jim Lindsey initiated a letter to the three organizations in the partnership. The goal being to utilize the rainwater harvesting tank at the Professional Civil Process

building to irrigate the landscape at the entrance to gate four. Trenching will be required to connect to the existing drip lines. Will obtain a budget and request approval from all three entities as the cost will be split equally among the three.

- ii. Another member has applied and received a rebate check. Total of four individuals have applied and a total of one thousand dollars has been disbursed.
- iii. Discussed offering a class on water harvesting to members and a field trip to look at what other members have done and what providers they have used. Curtis will present this idea to the DHIA to determine if they will sponsor such a meeting.
- b. DHCWSC.org website transition to Rural Water Impact (RWI) website service. Pilar made the recommendation to transfer the website to RWI which will have more security and save money in the long run since we can phase out TextMagic. Curtis made a motion authorizing Pilar to make the website transition to Rural Water Impact, seconded by Roger Trejo, all approved.
- c. Capital improvement planning (CIP). No work on this yet due to time constraints. Discussed how to obtain a list of capital assets and their state of depreciation. Will need to put together a list of fixed assets and when they will need to be replaced.
- d. Future Water Security Project Update. Held the Onsite Water Team Visit. Our best option is to connect with Marble Falls but that will not happen in the near term. Next best option is to drill a new well. All board members agreed that this is now our main focus. WFX knows many of the experts in the field and knows a lot about loans and grants. Brian Hunt from UT BEG is a seasoned geologist and familiar with Texas. Brian Hunt and Steve Walden will get back to us with some proposed drilling locations and then we will have to determine if we can drill there. Roger Trejo will meet with them as well so he can share his findings with them.
- e. Water Finance Exchange (WFX) letter of engagement. Board agreed to write a resolution in lieu of signing the WFX letter of engagement. Curtis took action to write the resolution with input from the members of the WFX.

9. Current Activity and Priority Planning.

- a. Keep current water operations moving and keep costs as stable as possible for our members. Also continue to work the future water security project.

10. Other Business Properly Brought Before the Meeting: None.

11. Review Past and Current Action Items

- a. Sig Sereno to obtain additional bulk water suppliers and work with Curtis Jeffrey to train the new driver(s).

- b. Curtis Raetz to work with Chris Radosh to propose/write a resolution in lieu of letter of engagement with WFX.
- c. Pilar to contact ORW and get new quote and specifics for financial audit.
- d. Curtis Jeffrey to get a quote on a new well meter for the plant that will be more accurate during low flow situations. He has the quote, waiting on the labor quote for the install.
- e. Curtis Jeffrey to get water flowing at West Trail entrance meter for DHIA use. This action has been put on hold due to the current draught stage.
- f. Curtis Jeffrey to continue to monitoring the Turner controller. This is conditional on electrical storms.
- g. Pilar to work with SUS to audit membership database to ensure that the most current contact information for all members is in place to prepare for converting IRIS to TextMagic. This will be put on hold pending new website with Rural Water Impact which will have its own database for member data.
- h. Pilar took action to look for a less expensive firm to do our 990 return. ORW has gotten too expensive for DHCWSC.

12. Adjourned at 3:55 p.m. Motion to adjourn by Pilar Chiodo, seconded by Curtis Raetz, all approved.