

Double Horn Creek Water Supply Corporation

Minutes of Meeting of Board of Directors
2:00 p.m. at 103 Vista View Trail, Suite 100, Double Horn, TX
June 30, 2025

Meeting called to order at 2:02 p.m.

- ❖ Curtis Raetz, President
- ❖ Sig Sereno, Vice President
- ❖ Pilar Chiodo, Secretary/Treasurer
- ❖ Roger Trejo, Director
- ❖ Chris Radosh, Director
- ❖ Curtis Jeffrey, SUS Representative
- ❖ Harry Brunner, Member
- ❖ Cindy Polluconi, Member
- ❖ Jim Lindsey, Member
- ❖ David Reddrop, Member
- ❖ Lynne Reddrop, Member
- ❖ Glen Zoerner, Member
- ❖ Ed Coleman, Member
- ❖ Cathy Sereno, Member
- ❖ Lou Ann Raetz, Member
- ❖ Laura Rathe, Member
- ❖ Wayne Rathe, Member

1. Summary of meeting notice published. Confirmed a quorum is present.
2. Distribution, Discussion, and Approval/Modification of the May 22, 2025 Meeting Draft Minutes. Motion to approve the minutes by Chris Radosh, seconded by Roger Trejo, all approved.
3. Member and Public Comments: Glen Zoerner served notice that he is terminating his membership with Double Horn Creek WSC effective June 30, 2025. Glen requested that a cap be put on the line when the meter is removed to prevent contamination.
4. Confirm Next Meeting Date/Time. Next meeting date scheduled for Tuesday, July 22, 2025, 2:00 p.m. at 103 Vista View Trail, Suite 100, Double Horn, Texas.

5. Discussion, Update, and Action as Needed
- a. Operator's Report Including Bulk Water Delivery Operations and Operating Metrics.
 - i. We now have two bulk water providers, Ripple and Lone Star, and deliveries seem to be going as scheduled.
 - ii. There are some member smart meters that are failing, specifically the register. Meters are under warranty but Metron-Farnier's Return Material Authorization (RMA) takes weeks to process, which is unacceptable. Curtis Jeffrey took action to speak with Earl Wood, general manager at Hurst Creek Municipal Utility District, to ask if they have had similar failures and how they process replacements.
 - iii. There are two meters at the plant that still need to be updated, but need to determine if we will replace them with Metron-Farnier meters or analog meters.
 - iv. Ed Coleman said that his new smart meter is showing approximately half the water usage than with the old smart meter. Would like it looked at to determine if it is reading usage correctly.
 - b. Joint City of Double Horn, Double Horn Improvement Association, and DHCWSC Water Conservation Partnership.
 - i. The rain water collection tank project for the Vista View entrance has been put on hold due to financial constraints. The DHIA has no money for the survey and legal fees required for the easement document and reciprocal agreement between owners. The City of Double Horn has not approved its contribution to the project either; therefore the two thousand dollars that DHCWSC was going to contribute to the project this year is now available for other projects.
 - c. DHCWSC.org Website Transition to Rural Water Impact Website Service
 - i. The new DHCWSC website with Rural Water Impact is still on schedule to be completed by the July board meeting.
 - d. Capital Improvement Planning (CIP). Plans are to visit the water treatment plant and perform a physical inventory. Need to schedule this with Curtis Jeffrey.
 - e. Future Water Security Project Update
 - i. We have signed a Letter of Engagement with the Water Finance Exchange (WFX). The WFX will represent us for water funding with the Texas Water Infrastructure Coordination Committee (TWICC) and advise us on how to finance the well project.
 - ii. Curtis has been coordinating with FloodMark, a water engineering firm based in Fredericksburg, Tx. FloodMark has provided a proposal for Phase I, which is to do the preliminary project management plan and upfront engineering work for a new well and drill up to two test wells with a standby geologist to read the borings. Phase I will cost up to seventy-five thousand dollars. Phase II, which is not in the

planning stages yet, will be to complete the well infrastructure to the plant if water is found in the exploratory well(s).

- iii. Roger Trejo discussed his conversations with Brian Hunt who is with the Bureau of Economic Geology (BEG) at the University of Texas at Austin. Both Roger and Brian seem to both agree on the locations for the exploratory wells along the fault lines in Double Horn and to focus on finding water in the San-Saba. Brian Hunt recommends drilling up to five hundred feet with a four inch bore. Ed Coleman stated that Walden Drilling, out of Llano, will drill for nine dollars per foot.
- iv. There are a few ways to fund Phase I. One is fund it with cash from our operations/ reserve accounts. Curtis has been talking with the Texas Department of Agriculture (TDA) that has a program called the State Urgent Need fund (SUN) which sets aside money for drought afflicted needs in Texas counties. It's possible to get a grant for up to one-half million dollars if qualifications are met although if no water is found the money has to be returned. This grant requires a governmental agency to serve as a grant administrator. The City of Double Horn does not have the staff or time to do this, so Curtis Raetz spoke with Joe Don Dockery, Burnet County Commissioner for Precinct 4, to ask for his assistance. He said they would be our partner in this if necessary. The SUN grant application due in October, so the timing is urgent. Curtis Raetz asked board what their thoughts were. All board members agreed that we need to be drilling now and to go ahead with the project. Curtis Raetz took action to talk to FloodMark and engage with their proposal, as well ask about trenching and ensure that they will get all the required permits from TCEQ and the Central Texas Groundwater Conservation District (CTGCD).
- v. Lynne Reddrop asked how quickly we would be drilling and if we foresee a time when we can water outdoors again. Curtis would like to wait a month before answering these questions so he can get more information from FloodMark. With regard to watering outdoors, it all depends on rain and well rehabilitation.
- f. DHIA Request to Repair Roadway Near Water Plant. There has been a request from the DHIA for DHCWSC to provide for half the cost of the repairs of some potholes that have appeared in the asphalt area going into the water plant. The board agreed that this was not DHCWSC responsibility and additionally, all our funds are going towards the well project. Curtis Raetz has action to talk to Scott Brasher of the DHIA to inform him of the board's decision.
- g. Coordination with DHIA for Providing Water for Community Swimming Pool. The DHIA would like DHCWSC to divert five hundred gallons per week from the bulk water delivery to replenish water in the pool. This is hard to do since the trucks have no meters on their tanks. Another solution would be to permit the DHIA to use five hundred gallons per week via the meter, and yet another option is to put in water

storage tank(s) or pre-purchase water and store it in the DHCWSC tanks. Chris Radosh stated the optics on this would need to be handled very carefully due our diverse membership base. It is likely some members would become upset since they are being told not to use outdoor water or fill their pools. Due to the negative optics, the board decided not to allow the DHIA to top off the community pool with DHCWSC water for now.

- h. Coordination with DHIA for Mowing Firefighting Water Storage Tank Area. Sig and Curtis Raetz made a decision to have the mowers hired by the DHIA also mow the area around the Firefighting Water Storage Tank for fifty dollars per visit. The visits are generally every two weeks during the summer months. DHCWSC will pay DHIA directly for this job.

6. Drought and Water Restriction Monitoring, Planning, and Member Communications/ Actions.

- a. Request for water bill adjustment - None.
- b. There is an issue with a member account. This member has requested more water be allocated to their address. Board members voiced their opinions on this and it was decided not to make an exception for the member. Curtis Raetz took action to communicate the decision to the member.

7. Financial and Business Operations Discussion, Update, and Action

- a. Audit Plan. Curtis Raetz to contact Christian Campbell of the TDA find out what audit is required for us to qualify for a grant.
- b. Signed checks/invoices for Spicewood Utility Services (SUS), Oliver, Rainey, and Wojtek (ORW), and TCEQ.
- c. Reviewed Bank Statements, Income Statement and Balance Sheet, and Reserve and Operations Accounts Review and Transfer (If Needed). Balances as expected, no action required.
- d. Review Director's and SUS End-Of-Month Reports. Last month there was only one account over ten thousand gallons, and no accounts over twenty thousand gallons.

8. Director Roles and Responsibilities. Curtis Raetz said that when his term ends in January 2026 he will not continue with his role on the board and would like to arrange for an orderly transition of responsibilities.

9. Current Activity and Priority Planning. Keep the water flowing and work on the new well project. In order to engage FloodMark, Curtis Raetz made a motion to engage FloodMark for the engineering portion of their proposal and make appropriate contract arrangements

and payments in order to get the project under way. Chris Radosh seconded the motion, all approved.

10. Other Business Properly Brought Before the Meeting. None.

11. Review Past and Current Action Items

- a. Curtis Jeffrey to contact Metron-Farnier to get 3" and 4" meter quotes or suggest analog meters that will meet our needs for accurate meter readings at the plant.
- b. Curtis Jeffrey to remove meter from 111 Flowing Spring Trail and put a cap on the water line to prevent contamination.
- c. Curtis Jeffrey to reach out to Earl Wood at Hurst Creek to determine if they are having similar smart meter failures and what their replacement process is with Metron-Farnier.
- d. Curtis Jeffrey to look into meter reading at 618 Vista View Trl. to determine if new meter is reading water usage correctly.
- e. Curtis Raetz took action to talk to FloodMark and engage with their proposal, ask him about trenching, and make sure all the TCEQ and the Central Texas Groundwater Conservation District (CTGCD) permits are obtained.
- f. Curtis Raetz to talk to Scott Brasher of the DHIA regarding the board's decision not to contribute money to the road repair.
- g. Curtis Raetz to communicate to a member account 120 that the board decided not to make an exception and allocate their household more water usage per month.
- h. Curtis Raetz to ask Christian Campbell of the TDA what type of audit will be required for a grant.
- i. Curtis Jeffrey to get water flowing at West Trail entrance meter for DHIA use. This action has been put on hold due to the current draught stage.
- j. Curtis Jeffrey to continue to monitor the Turner controller. This is conditional on electrical storms.
- k. Pilar to transition existing website to Rural Water Impact and prepare to eliminate IRIS.
- l. Pilar took action to look for a less expensive firm to do our 990 return. Still working to identify firm - no replies so far.

12. Adjourn at 3:56 p.m. Motion to adjourn by Sig Sereno, seconded by Curtis Raetz, all approved.