

Double Horn Creek Water Supply Corporation

Minutes of Meeting of Board of Directors
2:00 p.m. at 103 Vista View Trail, Suite 100, Double Horn, TX
August 26, 2025

Meeting called to order at 2:01 p.m.

- ❖ Curtis Raetz, President
- ❖ Sig Sereno, Vice President
- ❖ Pilar Chiodo, Secretary/Treasurer
- ❖ Roger Trejo, Director
- ❖ Curtis Jeffrey, SUS Representative
- ❖ Harry Brunner, Member
- ❖ Cindy Polluconi, Member
- ❖ Burt Meador, Member
- ❖ Cathy Sereno, Member
- ❖ Laura Rathe, Member
- ❖ Wayne Rathe, Member
- ❖ James Kimber, Member
- ❖ Linda Marshall, Member
- ❖ Eddie Marshall, Member
- ❖ Jim Lindsey, Member

1. Summary of meeting notice published. Confirmed a quorum is present.
2. Distribution, Discussion, and Approval/Modification of the July 22, 2025 Meeting Draft Minutes. Motion to approve the minutes by Sig Sereno, seconded by Curtis Raetz, all approved.
3. Member and Public Comments:
 - a. James Kimber has been corresponding with a Texas Water Development Board (TWDB) representative that would like to present at the next board meeting. Will coordinate with Curtis Raetz on this.
 - b. Sig Sereno wanted to recognize Ripple Bulk Water Delivery for passing on their savings to us due to their purchase of bulk diesel.
4. Confirm Next Meeting Date/Time. Next meeting date scheduled for Tuesday, September 23, 2025, 2:00 p.m. at 103 Vista View Trail, Suite 100, Double Horn, Texas.

5. Discussion, Update, and Action as Needed

- a. Operator's Report Including Bulk Water Delivery Operations, Operating Metrics, Well Management.
 - i. A connection to the hydro-pneumatic tank rusted out and was repaired.
 - ii. Three smart meter registers were changed out; these were under warranty.
 - iii. A pump has been added to one of the water storage tanks that will reduce lost water and prevent us from counting previous metered water multiple times.
 - iv. Two new three and four inch meters have arrived from Metron-Farnier and will be installed next week.
 - v. Curtis Raetz asked for director feedback to take over some of the work regarding the operational metrics. Sig Sereno said he could not do it since he is going to finish out his term and will not be running for reelection. No other directors volunteered.
- b. Joint City of Double Horn, Double Horn Improvement Association, and DHCWSC Water Conservation Partnership. Two more households have applied for the WaterSmart Rebate program. One was for rainwater collection and the other was for solar rain pool covers. There is still money available, so households are encouraged to apply for the rebates.
- c. DHCWSC.org Website Transition to Rural Water Impact Website Service. The new DHCWSC website is up and running and the GoDaddy website has been shut down. Once the text database is ported over TextMagic will be shut down also.
- d. Capital Improvement Planning (CIP). Sig Sereno met with Curtis Jeffrey at the water plant and did a physical and photo inventory of the plant. Sig received the current valuation from the insurance company as well. This effort will also include the wells at some point in the future. Curtis Jeffrey added that the recent floodings have provided a lot of disaster relief, and that if we are ever affected by a disaster this information needs to be readily available.
- e. Future Water Security Project Update, Including FloodMark Engineering Contract.
 - i. We have contracted with Jason Ferguson at FloodMark Engineering for Phase I of the future water security project. Jason took a tour of the plant as well as all the well sites. Phase I will include drilling up to two test holes to determine if we can strike water. There is a risk we may not strike water but we cannot continue to haul in water. We plan to self finance Phase I as much as possible. Have also hired

Scott Courtney, a geologist, to determine where to drill the test holes; he will also read the well logs during the actual drilling.

ii. Roger Trejo sent an email to Jason Ferguson in July and discussed the best locations for the Phase I test holes. One of the locations is currently for sale, within the fault system, and closer to the plant. It is also near a well that is producing about sixty gallons per minute. Roger says that we have to drill within the fault system or we will hit a dry hole.

iii. On September 13, 2025, DHCWSC will have a special meeting at the Spicewood Community Center to communicate to all the members what the plans are for Phase I.

f. Reconsider DHIA Request for Water to Maintain Pavilion Pool Level. Pilar asked the board to reconsider last month's decision to not allow the DHIA to fill the pool with DHCWSC water due to "optics". Since it's a community pool which is being heavily used and we need to support the volunteers that work so hard in this community, we should let the DHIA use DHCWSC water. Jim Lindsey disagreed with this because he considered an arbitrary and capricious decision which favors the community over the members of the community. Other board members disagreed because it is a community pool that belongs to all members. Curtis Raetz made a motion to permit the DHIA metered water to be used for pavilion purposes, primarily for replenishing the pool evaporation. Sig Sereno seconded the motion, all approved. This water usage is not likely to exceed two thousand gallons per month in peak months.

6. Drought and Water Restriction Monitoring, Planning, and Member Communications/ Actions.

- a. Request for water bill adjustment - None.
- b. Board agreed to leave drought stage as is due to the most recent well depths and to leave the bulk water deliveries constant.
- c. Proposal to Configure Waterscope for Billing in Increments of Hundreds Rather than Thousands of Gallons. The board will look into this to determine if it is a possibility with the current billing system. This will help members who are monitoring their consumption closely.

7. Financial and Business Operations Discussion, Update, and Action

- a. Audit Plan and Preparations for New Well Funding Request(s). Pilar received a list of three accounting firms recommended by Charity Taber at Oliver, Rainey and Wojtek (ORW) for the financial audit; these firms will be contacted. Pilar also provided Water Finance Exchange (WFX) with five year's worth of financial data.
- b. Sign Checks/Invoices for Spicewood Utility Services, ORW, and Metron-Farnier.

- c. Review Bank Statements, Income Statement and Balance Sheet, and Reserve and Operations Accounts Review and Transfer (if needed). Everything in order, no need to move money from reserve to operations.
 - d. Review Director's and SUS End-Of-Month Reports. There were two violation letters sent to members. One was for excess usage of ten thousand gallons. The second was for a member who left an open hose in a pool; the smart meter caught the water usage and SUS went to the house and turned it off.
8. Current Activity and Priority Planning. Future water security and succession plan for Curtis Raetz.
9. Other Business Properly Brought Before the Meeting. None.
10. Review Past and Current Action Items
- a. Curtis Jeffrey to install new Metron-Farnier meters at the plant upon their arrival.
 - b. Curtis Raetz to work on the new water project and overall board succession plan.
 - c. Curtis Jeffrey to get water flowing at the West Trail entrance meter for DHIA use. This action has been put on hold due to the current drought stage.
 - d. Pilar to begin work to replace the IRIS notification system with the new website alert system.
 - e. Curtis Raetz to write appeal for volunteers for the board. Will put out on Facebook and the DHCWSC website.
 - f. SUS to determine whether it's possible to send bills in hundreds of gallons versus thousands of gallons.
 - g. Pilar to set up alerts on the smart meter located at the pavilion.
11. Adjourn at 3:39 p.m. Motion to adjourn by Sig Sereno, seconded by Roger Trejo, all approved.