

# Double Horn Creek Water Supply Corporation

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Notice of Meeting of Board of Directors  
103 Vista View Trail, Suite 100, Double Horn, TX  
(City of Double Horn Offices)  
*4:00 PM April 20, 2026*

NOTICE IS HEREBY GIVEN OF A MEETING OF THE BOARD OF DIRECTORS OF THE DOUBLE HORN CREEK WATER SUPPLY CORPORATION, THE PURPOSE OF THE MEETING IS TO DISCUSS/ACTION ON THE FOLLOWING MATTERS:

1. Summary of meeting notice published. Confirm a quorum is present.
2. Distribution, discussion, and approval/modification of the March 23 meeting draft minutes.
3. Confirm next meeting date/time.
4. Member and public comments (limit 3 minutes).
5. Discussion, update, and action as needed:
  - i. Operator's report
  - ii. Boost pump refurbishment
  - b. Capital improvement planning (CIP) update
  - c. Future Water Security (FWS) Project
6. Drought and water restriction monitoring.
  - a. Request for water bill adjustment(s)
  - b. Water usage update/enforcement
7. Financial and business operations discussion, update, and action as needed
8. Sign checks/invoices for services and suppliers and review Financials
9. Review Director's and SUS end-of-month (EOM) reports
10. Other business properly brought before the meeting
11. Review past and current action items
12. Adjourn

Ted Groesbeck, President

At any time during the meeting and in compliance with the Texas Open Meetings Act, Chapter 551, Government Code, the DHCWSC Board may meet in executive session on any of the above agenda items for consultation concerning attorney/client matters (§551.071); deliberation regarding real property (§551.072); deliberation regarding prospective gift (§551.073); personnel matters (§551.074); and deliberation regarding security devices (§551.076). Any subject discussed in executive session may be subject to action during any open meeting.

# Double Horn Creek Water Supply Corporation

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Minutes of Meeting of Board of Directors  
4:00 p.m. at 103 Vista View Trail, Suite 100, Double Horn, TX  
March 23, 2026

Meeting called to order at 4:00 p.m.

- ❖ Ted Groesbeck, President
- ❖ Steve Danjou, Vice President
- ❖ Pilar Chiodo, Secretary/Treasurer
- ❖ Roger Trejo, Director
- ❖ Garry Simms, Director
- ❖ Curtis Jeffrey, SUS Representative
- ❖ Cindy Polluconi, Member
- ❖ Svein Utskot, Member
- ❖ Jim Lindsey, Member
- ❖ Tom King, Member
- ❖ David Reddrop, Member
- ❖ Curtis Raetz, Member
- ❖ Lou Ann Raetz, Member
- ❖ Sig Sereno, Member
- ❖ Cathy Sereno, Member
- ❖ John Osborne, Member
- ❖ Laura Rathe, Member

1. Summary of meeting notice published. Confirmed a quorum is present.
2. Distribution, Discussion, and Approval/Modification of the February 19, 2026 Meeting Draft Minutes. Motion to approve the minutes by Ted Groesbeck, seconded by Steve Danjou, all approved.
3. Confirm Next Meeting Date/Time. Next meeting date scheduled for Monday, April 20, 2026, 4:00 p.m. at 103 Vista View Trail, Suite 100 Double Horn, Texas.
4. Member and public Comments (Limit 3 Minutes). None.
5. Discussion, update, and action as needed:
  - a. Operator's Report.

- i. Boot pump refurbishment. Spare booster pump is in the shop and parts have been ordered.
    - ii. Small service leak on West Trail, scheduled for repair in the next two days.
    - iii. SCADA discussion. The SCADA system will allow Curtis J. to manage the tanks remotely and will also replace the AutoDialer. He talked to someone who is the best person to install it but he is very busy and we do not have budget for it just yet. Also discussed modifying the way bulk water loads are delivered. Curtis J. to request only three loads on Monday, then 4 and 5 loads on later days.
  - b. Capital Improvement Planning (CIP) Update. David Reddrop discussed the list of the key fixed assets he obtained from Sig Sereno, but this list currently does not include costs or valuation. We have a good records since we acquired the system from the developer in 2013, but prior to 2013 there are no records. Will have a day to review the physical assets this coming Friday. However, no matter what we find we have no reserve funds available to deal with repair/replacements. Sig Sereno said that he had photos of the actual assets of the plant. He will forward these photos to Steve Danjou and David Reddrop via email.
  - c. Tariff Updates.
    - i. Removal of reserve charge. Discussed the removal of the reserve charge due to the fact that we may not be able to provide a water meter to every new member. This reserve charge also designates the property owner as a member with voting rights. It was decided to keep the current status quo with regards to the reserve charge.
    - ii. Water rates. The water rates discussed and approved at the annual meeting will take effect May 1, 2026.
    - iii. Fee updates. Discussed new service fee updates that are listed in the tariff; it was determined that the new fees are fair and reasonable. Will also begin enforcing penalties per violations in excess of 10,000 gallons per month.
  - d. Future Water Security (FWS) Project. Roger Trejo read from his report titled Geologic Review of Drilling Locations. The board is still awaiting the official and independent geological report from Dr. Brian Smith. Ted Groesbeck said that the cost of getting the water to the plant will also be a variable into our decision. Mike Chiodo has generated a costs analysis of this which has been distributed to the board members. Ted Groesbeck stated that the board will go through the process of reviewing Brian Smith's analysis. Member asked about the three driller's estimates and Ted Groesbeck stated that we need to sit down with these drillers with our SOW to get final costs for the contract. The three drillers have responded and have provided initial estimates and are willing to work with us.
6. Drought and Water Restriction Monitoring
- a. Request for water bill adjustment(s). None.
7. Financial and Business Operations Discussion, Update, and Action

- a. Sign Checks/Invoices for Spicewood Utility Services, ORW, Ripple 2.0 Bulk Water Delivery.
  - b. Review Bank Statements, Income Statement and Balance Sheet, and Reserve and Operations Accounts Review and Transfer (if needed). No need to transfer money yet.
  - c. Review Directors and SUS End-Of-Month Reports. No comments on these reports.
8. Other Business Properly Brought Before the Meeting. None.
9. Review Past and Current Action Items
- a. Curtis Jeffrey to repair or replace well #3 meter. This was repaired and it quit working again, so will replace with new meter.
  - b. Curtis Jeffrey to get backup boost pump refurbished.
  - c. Curtis Jeffrey to manage/change how the bulk water gets distributed during the week.
  - d. Roger Trejo to contact Brian Smith property owners to obtain permission for surveys and possible TEM survey.
  - e. Board members will attempt to identify a communications person as part of the stakeholder communications effort; also provide cost to the City of Double Horn.
10. Adjourned at 5:06 p.m.