

Double Horn Creek Water Supply Corporation

Minutes of Meeting of Board of Directors
4:00 p.m. at 103 Vista View Trail, Suite 100, Spicewood, TX
February 22, 2023

Meeting called to order at 4:06 p.m.

- ❖ Curtis Raetz, President
- ❖ Pilar Chiodo, Secretary/Treasurer
- ❖ Harry Brunner, Director
- ❖ Roger Trejo, Director

1. Summary of meeting notice published. Confirmed a quorum was present.
2. Distribution, Discussion, and Approval/Modification of the January 26, 2023 meeting draft minutes. Harry Brunner requested that the names of the volunteers who helped with installation of bulletin boards three and four to be added to the minutes. Motion to approve the amended minutes by Curtis Raetz, seconded by Pilar Chiodo, all approved.
3. Member and Public Comments: None.
4. Operator's Report and Discussion/Update. No major projects in work and everything working with no issues.
5. Set Next Meeting Date/Time. Next meeting date scheduled for Wednesday, March 22, 2023, at 4:00 p.m. at 103 Vista View Trail, Suite 100, Spicewood, Texas.
6. Drought and Water Restriction Planning, Monitoring, and Member Communications/ Actions. Well levels continue to show slight improvement which is a good sign. But these levels are still not close to the levels we had a year ago before they began to drop. Board agreed to continue with current Stage IV drought restrictions.
7. Financial and Business Operations Discussion, Update, and Action
 - a. Signed invoices for Taber & Burnett, Spicewood Utility Services, and one check to Ferguson Waterworks.
 - b. Reviewed Bank Statements, Income Statement and Balance Sheet. Balances as expected, no action required.

- c. Reviewed Director's and SUS End-of-Month (EOM) Reports.
 - i. Another month with no excessive water usage. Our members continue to do a great job with water conservation.
 - ii. Board agreed to begin refunding the members who volunteered to participate in the smart meter pilot project and initially paid the cost for the smart meters.
 - iii. One member had a delinquent account but it has now been paid in full.
- d. 2022 federal tax return status/update. Taber & Burnet has merged their non-profit tax work with a firm from San Angelo called Oliver, Rainey, & Wojtek. The new firm will be preparing our 990 return but Taber & Burnet will still review and approve the return.

8. Discussion, Update, and Action

- a. The Tariff and Policies changes to increase water rates and initial membership/tap fee is scheduled to take effect March 1, 2023.
- b. Requests for water bill reductions: None.
- c. Project Status: Advanced Metering Infrastructure (AMI), commonly known as smart meters. We have ordered thirty more meters which will be installed once we receive them. Will need to get privacy statement completed before installation of the meters.
- d. Project Status: Provide Xeriscaping and Household Water Conservation Information on DHCWSC website. Pilar has agreed to add a tab to the DHCWSC website to cover xeriscape and water capture that is being done by members in the community.
- e. Harry Brunner posted the EPP at the water plant and sent a copy to the PUC.

9. Current Activity and Priority Planning. Priority right now is rollout of smart meters and replacement of the vacancy on the board. Curtis will send out email to members informing them of the vacancy on the board and soliciting members to volunteer to be a board member.

10. Other Business Properly Brought Before the Meeting: None.

11. Review Past and Current action Items

- a. Pilar to ask Lafayette to begin crediting members who paid for their smart meters in the 2022 pilot program.
- b. Curtis to send out email to members soliciting volunteers for the installation of the next thirty smart meters.
- c. Pilar to bring plans for new tab on website discussing xeriscape and water capture.
- d. Pilar to add Harry Brunner to the First United Bank signature card.
- e. Curtis to determine if SUS logs the generator hours to determine if it has powered up as scheduled.

- f. Curtis and Pilar to work on smart meter privacy policy.
- g. Curtis to work on Tariff changes.
- h. Curtis and Pilar to send text to members reminding them that we are still in Drought Stage IV.
- i. Hickory Well Feasibility study and pre qualification for low cost water loans with the TWICC is on hold until after the smart meter project is complete.

12. Adjourn

- a. Adjourned at 5:01 p.m. Motion to adjourn by Roger Trejo, seconded by Harry Brunner, all approved.